



South Park School District

COLLEGE VISIT APPROVAL FORM

<u>Student Name:</u> _____	<u>Grade:</u> _____ *Limited to 2 nd semester Juniors and Seniors Only	<u>Homeroom:</u> _____
-------------------------------	---	------------------------

<u>Destination:</u> _____	<u>Date(s):</u> _____
------------------------------	--------------------------

PARENT'S AUTHORIZATION

<u>Parent's Signature:</u> _____	<u>Date:</u> _____
-------------------------------------	-----------------------

Students who have been absent and/or tardy 10 or more times will not be permitted an excused college visitation day.

After Completion, please return this form to the office for approval.

<u>Principal's Signature:</u> _____	<u>Days Absent:</u> _____	<u>Days Tardy:</u> _____
--	------------------------------	-----------------------------

COMMENTS:

The South Park School District has a policy that excuses **SECOND SEMESTER JUNIORS AND SENIORS for a TOTAL of three (3) days** for the purpose of college and/or school visitations.

This form should be brought to the office at least one week prior to the day of the appointment. When you return to school you are to bring back a written confirmation of you appointment on the institution's or agency's letterhead. Early dismissals for career planning purposes and educational trips are handled in a similar manner. IF YOU DO NOT FOLLOW THE ABOVE PRODEDURES, YOUR TRIP MAY NOT BE EXCUSED. If you have any questions, please visit or call the high school office at 412-655-3111.